

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER OF TAXES:.....ASSAM:.....KAR BHAWAN:.....GUWAHATI.

(Circular No.14/2007)

No. CTY-2/2007/10:-

Dated Dispur, the 6th June, 2007.


It has come to the notice of the undersigned that a substantial portion of working hours of the Assistant Commissioner of Taxes/Superintendent of Taxes are generally consumed in affixing manual signature on the foils of Form-61 (Delivery Note) and Form-62 (Road Permit) Both forms are now security printed and issued through computer system maintaining accurate records of the dealers, particulars of issue etc. Therefore, in order to utilize the working hours of the issuing officers in a more fruitful way, it is decided that Assistant Commissioner of Taxes/Superintendent of Taxes can issue Form-61 and 62 to Public Sector Units only with facsimile signature of issuing officers for the time being. However, at the time of issuance proper procedure has to be strictly adhered to. It is further clarified that issue of Forms-61 and 62 to others will require manual signature of issuing officers as per existing practice.

Sd/-Sanjay Lohiya,
Commissioner of Taxes, Assam,
Guwahati.

Memo No. CTY-2/2007/10-A
Copy to:-

Dated Dispur, the 6th June, 2007.

1. The Commissioner & Secretary to the Government of Assam, Finance (Taxation) Department, Dispur for favour of kind information.
2. The Addl. Commissioner of Taxes/Joint Commissioners of Taxes (All) for information.
3. The Deputy Commissioners of Taxes, Zones (All) for information.
4. The Assistant Commissioners of Taxes/Superintendents of Taxes (All) including Recovery and Checkposts for information and necessary action.


(Sanjay Lohiya),
Commissioner of Taxes, Assam,
Guwahati.
